

Immunization of School Pupils Act (ISPA)

Secondary School Activity Overview 2024-2025

September	<ul style="list-style-type: none"> • Introductory memo is emailed to school administrators outlining the 2024-25 ISPA process and suspension dates • <i>Registering your child for school?</i> tear-off pads are sent to schools to provide to new student registrants throughout the school year • ISPA overview and education is provided to school administrators
October	<ul style="list-style-type: none"> • List of students who have no vaccination records on file with Public Health is emailed to school administrators. A letter to parents/guardians will be attached for school administrators to print and distribute to students on the list only • Monthly ISPA key messages is emailed to school administrators to share with school community through school website and/or messaging system
November / December	<ul style="list-style-type: none"> • Monthly ISPA key messages are emailed to school administrators to share with school community through school website and/or messaging system
January	<ul style="list-style-type: none"> • Notification Letters are mailed by Public Health to parents/guardians of students who have incomplete vaccination records • <i>Did you receive a letter?</i> tear-off pads are sent to schools to provide to parents/guardians who have questions about ISPA • Monthly ISPA key messages are emailed to school administrators to share with school community through school website and/or messaging system
February	<ul style="list-style-type: none"> • Monthly ISPA key messages are emailed to school administrators to share with school community through school website and/or messaging system
March	<ul style="list-style-type: none"> • Suspension Orders are mailed by Public Health to parents/guardians of students who have incomplete vaccination records • Copies of Suspension Orders are sent to school administrators (for your records only) • List of students who still have incomplete records and have received suspension orders is emailed to school administrators. A <i>suspension reminder slip</i> will be attached for school administrators to print and distribute to students on suspension list only • Monthly ISPA key messages are emailed to school administrators to share with school community through school website and/or messaging system
April	<ul style="list-style-type: none"> • Updated list of students who still have incomplete records is emailed to School Administrators. A <i>final notice</i> will be attached for school administrators to print and distribute to students on suspension list only • Suspension period instructions are emailed to school administrators • Monthly ISPA key messages are emailed to school administrators to share with school community through school website and/or messaging system
May	<ul style="list-style-type: none"> • Suspension period is May 8, 2025 – June 5, 2025 • List of students who are suspended is emailed to school administrators the evening of May 7, 2025 • Updated suspension list is emailed to school administrators after 5 p.m. Mon-Fri throughout suspension period or until no students in the school remain suspended • Monthly ISPA key messages are emailed to school administrators to share with school community through school website and/or school messaging system
June	<ul style="list-style-type: none"> • Any students remaining on suspension list can return to school as of June 6, 2025 • Wrap up email and feedback survey is emailed to school administrators